



WWF-Cambodia

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RE- JOB ADVERTISEMENT

From its origins as a small group of committed wildlife enthusiasts, WWF has grown into one of the world's largest and most respected independent conservation organizations—supported by 5 million people and active in over 100 countries on five continents.

WWF-Cambodia is looking for qualified candidates to fulfill the positions as the following:

I. Project Officer for EU-ACCESS Project (one Position) Based in Monduliri Province

I. Major Responsibilities:

1. Develop project work-plan (monthly, quarterly) following annual work plan. Propose supporting activity plan as necessary;
2. Assist to ensure monitoring system delivered with alignment of project requirement. The monitoring also covers partners' activities;
3. Assist to ensure timely implementation of the CSO engagement project and the synergy with other programmes of Eastern Plains Landscape. The implementation also includes CBO small grant management inside Phnom Prich Wildlife Sanctuary and Srepok Wildlife Sanctuary;
4. Promote and share social policies practices throughout project implementation process (Social Development for Conservation – SD4C, included gender equity-based);
5. Assist to conduct the assessment on CBO/CSO Capacity Assessment, Level of Engagement, and Level of Commitment and Action; Initiate to support project-related goals included, but not restricted to 1) partners/target capacity strengthening 2) CSO policy engagement, 3) public and private sector partnership, and 4) sustainable financing;
6. Provide regular updates to EU CSO Project Manager and share knowledge with project partners on implementation, monitoring, review, and updates with regard to the CSO-funded project; Develop monthly report and other relevant reports as required by project, partners, and government.
7. Develop and maintain effective and trustful contacts/collaboration with a wide range of external contacts – both organisations and individuals – in CSO engagement for inclusive participation of project implementation;
8. Engage with partners with constructive principles required by the projects and engagement guidance framework.
9. Assist to ensure accountability and transparency of project partners with alignment of organisation policy and donor requirement.
10. Keep tracking the implementation context that link and influence project results and partners' interest. Report regularly to EU CSO Project Manager for engagement approach adaptation.
11. Provide frequent capacity building include training/coaching and awareness raising to partners especially community based organization to support their organization strengthening, engagement capacity and management plan implementation
12. Work in close coordination with the relevant communications staff of WWF-Cambodia to communicate project successes and achievements to defined target audiences.

II. Requirements

1. Bachelor Degree in Natural Resource Management, Forestry, Rural Development, or other related fields.
2. At least 2 years in the sector of the conservation and or CSO/ CBO engagement in rural development and natural resource management.
3. Practical experience with focus on application of CSO/ CBO engagement tools, policy and policy advocacy capacity building processes – especially in Cambodia.
4. Experience in coordinating/working with diverse Stakeholders in multi-cultural environment. Working with target community groups in Monduliri is an advantage.

5. Working with Government officials and line staff in supporting community capacity to manage natural resource and raise voices to decision makers.
6. Thorough understanding of conservation, rural development, forestry, and community based organization engagement issues in Cambodia.
7. Good understanding of partnership building and engagement strategies in Cambodia.
8. A good understanding of civil society and natural resource management context in EPL include trends and driving changes.
9. Good knowledge as Report writing, Good in written and spoken English and local language is an advantage, working well with and contributing effectively to a multicultural team, working independently in remote areas and spending periods of time in the field and working on own initiative with minimum supervision and staying on task

II. **Community Patrolling Assistant (One Position) based in Mondulhiri Province.**

I. **Major Responsibilities:**

The main responsibility of the **Community Patrolling Assistant** is to develop operational Work Plan, coordinate community patrolling related tasks with the other Community Engagement Officers, build capacity of the communities for effective and smooth implement of their Community Protected Area forest management and forest protection, and record the trek of the communities patrolling and report to Senior Officer of Community Patrolling Engagement. Furthermore, he /she will ensure the communities to have capacity to fulfil patrol report and financial report with transparent and accountability level.

II. **Required Qualifications, Skills and Competencies**

1. A minimum of a Bachelor degree in conservation/rural development/natural resource management/agro-forestry development/environmental or in relevant fields
2. At least 2 years of practical experience in field of community patrolling or community forest development with NGOs, experience of working in the local communities and experience in developing natural resource management plan.
3. Experience on community facilitation, especially multi cultures, under pressure, experience of working and coordination with Government officers.
4. Willing to stay in remote areas and in forest with community patrolling teams around 10 days and 8 nights per month.
5. Proficiency in MS Office and fluency in Khmer and good written and spoken English. Knowledge of a local language (eg Bunong) would be an advantage.

Adhere to WWF's values: Knowledgeable, Optimistic, Determined and Engaging. For detailed job description, please visit the Employment page of <http://cambodia.panda.org>

How to apply?

Email a cover letter and CV with Salary expectation via email address:

jobwwfcam@wwfgreatermekong.org with the subject line: **Project Officer for EU-ACCESS Project, Community Patrolling Assistant.**

Salary and Benefits: Salary plus 13th Month salary, Medical Allowance, Provident Fund, Severance pay, Group health insurance, Accident insurance, life insurance etc.

If you have any question, please contact to WWF-Cambodia, #21, Street 322, Sangkat Beng Keng Kang I, Khan Chamkarmon, Phnom Penh or call us: 023 218 034 (extension: 118)

Deadline for applications: 24 January 2018.

WWF is an equal opportunity employer and committed to having a diverse workforce.