



JOB DESCRIPTION

Position title:	Regional Conservation Director, WWF-Greater Mekong
Directly reports to:	Representative, WWF-Greater Mekong
Supervises:	Regional Initiative Leads; PSP Coordinator; M&E Coordinator, Communications Advisor
Technically supervises:	Conservation Program Managers of Country Offices
Location:	Any Mekong country (Laos/Vietnam/Cambodia/Thailand/Myanmar)

I. Background

WWF-Greater Mekong – on the ground in Cambodia, Laos, Myanmar, Thailand and Vietnam – is working to conserve the region's biodiversity and build a secure and sustainable future for people and wildlife. WWF has a long history of engagement in the Greater Mekong since the 1980's. WWF-Greater Mekong works with government, industry and civil society partners to ensure that, as the region develops, it actively conserves its biodiversity. We aim to support the countries of the region in realizing their shared vision of a poverty-free and ecologically-rich Greater Mekong. Find out more at www.panda.org/greatermekong

II. Major Function

The Regional Conservation Director provides effective leadership for the delivery of conservation programme outcomes of the WWF-GM Conservation Strategic Plan, and contribute to WWF's Practices and related Global Goals and Outcomes. This position directs regional program initiatives to deliver conservation impact.

III. Major Duties and Responsibilities

- Is a member of the Regional Management Team (RMT) and provides leadership and contributions to conservation outcomes, policies and standards that have a region-wide and country impact
- Assess regional project proposals for relevance and coherence to the WWF-GM conservation strategy
- Lead the PSP Coordinators and Strategy Managers to work on the planning, coordination, submission, monitoring of new proposals for funding from PIA shareholders and GAA donors to ensure sufficient funding for the WWF-GM conservation program from these sources as forecasted in the strategy
- Represent the WWF-GM at appropriate regional (WWF and non-WWF) meetings and fora, as approved by the Representative
- Lead strategic conservation planning processes and facilitate inputs from all relevant staff ensuring a current and relevant WWF-GM Conservation Plan
- Provide leadership and overall direction and coordination for all regional conservation initiatives and facilitate and support the delivery of the activities in all country offices
- Initiate and provide inputs to communications products/campaigns to ensure accurate information will be published to promote the image of the organisation and its conservation activities
- Responsible as direct line manager of Strategy Managers and PSP Coordinator by reviewing individual work plans, managing performance, providing coaching and mentoring to ensure that they are appropriately motivated and that staff deliver performance objectives
- Provide strategic advice and guidance to the managers and staff on all aspects of conservation
- Oversee the monitoring and evaluation of the WWF-GM Conservation Plan

IV. Profile

1. Required Qualification

- Proven track record in delivering conservation strategies with clear impact and outcomes;
- Master's degree or similar in conservation, natural resources management or in relevant fields
- Thorough understanding of conservation and development issues in the Greater Mekong Region
- Knowledge of the institutional context related to conservation in the Greater Mekong Region
- Excellent understanding of development partnerships, fund-raising, donor strategies, governmental and international relations.
- At least 10 years of practical experience in leading and managing conservation programmes , 3 years of which should ideally be in the Greater Mekong Region
- Demonstrated success in managing multi-cultural teams
- Experience of working and negotiating with donors at all levels, and working with key regional and international institutions e.g. ADB, ASEAN
- Demonstrated experience in developing, implementing and evaluating strategic plans
- Experience in developing and reviewing related project proposals and reports to aid agencies, foundations, corporate sector and other individual donors
- Experience of media engagement – well prepared to be the public face of the Greater Mekong Conservation Programme regionally and globally

2. Required Skills and Competencies

- Leadership and people management skills
- Strategic thinking and decision making
- Presentation, communications, and public speaking; Networking
- Adherence to WWF's values, which are: Knowledgeable, Optimistic, Determined and Engaging
- Respective Competencies: WWF Focus; External Orientation; Delivery quality outcomes; Building working relationships; Communicate effectively; Leading teams; Leading change; Managing Resources

V. Working Relationships

Internal

- **WWF-GM:** Interact on a regular basis with RMT. Consults on a regular basis with Country Directors and their Programme Managers on programme planning, monitoring, capacity building, representation, technical advice, programme development and funding issues, and to ensure delivery of their contributions to the overall Conservation Plan. Engages with and support WWF-GM staff
- **WWF Network:** Regular contact with relevant focal points of WWF-GM PIA Shareholders

External

- Interact with Government Aid Agencies (GAA) and private sector donors, corporate partners, external consultants, government agencies, multilateral aid agencies and NGOs/CBOs to develop and maintain support for delivery of the Conservation Plan and particular initiatives

This JD covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to organizational needs.

Prepared by Supervisor: _____

Date: _____

Accepted by Staff: _____

Date: _____