

JOB DESCRIPTION

Position title: Conservation Intern (Seafood)

Reports to: Market Transformation Manager

Duration: 6 months.

About World Wide Fund for Nature, Singapore (WWF)

WWF Singapore is a Singapore-registered charity, founded by WWF International - the global conservation organization. WWF Singapore works with corporate partners in Singapore for best practices in natural resource management, engages in communications and outreach to raise awareness of critical environmental issues and collaborates with WWF offices in the region to raise funds for important conservation programmes. The WWF Singapore office also provides a hub for regional staff of WWF and supports WWF's operational functions. It works with government, business, other NGOs and the local Singapore community to spearhead efforts to build the region's expertise in planning and managing natural resources wisely.

Major Functions: The Conservation Intern (Seafood) will implement WWF Singapore's sustainable seafood projects to support the WWF market transformation strategy, as well as support conservation projects and activities for WWF Singapore.

Major Duties and Responsibilities:

- Produce Research statistics and reports relevant to WWF Singapore's sustainable seafood activities in relations with relevant WWF experts.
- Provide communications support in the organisation of seafood related workshops/ conferences/ events/ meetings so as to achieve WWF Singapore targets and to strengthen the WWF brand
- Brainstorm ideas and support Market Transformation Manager in developing collaterals and other external communication materials for inclusion in WWF's communication materials.
- Coordinate with external stakeholders as needed.
- Identify opportunities for increasing WWF's seafood projects in Singapore

Required qualifications:

- Undergraduate students/ Bachelor's degree/ Diploma in Marine Science, environmental science or related field
- Preferably knowledge in fisheries, aquaculture and responsible seafood

You need to:

- Be a self-starter with high level of drive.
- Be able to work independently.
- Have great organisational skills, attention and dedication to details.
- Be able to handle coordination of various stakeholders on complex projects
- Ideally, have experience in project management and collaborations with external partners.

This job description covers the main tasks. Other tasks may be assigned as necessary according to organisational needs.

Interested candidates should email a CV and a cover letter with the title "Conservation Intern - Seafood" to hr@wwf.sg.