



for a living planet®

WWF- The global conservation organization, Kenya, is seeking to recruit a:

**Data Management Volunteer
(To be based in Nairobi)**

Under the supervision of the Design and Impact (D&I) Manager, the Data Management Volunteer will assist in data management and reporting.

The incumbent will have the following key roles:

- Under guidance of the design and Impact Manager, support field teams to manage and analyze surveys data.
- Work with D&I manager to collate data from different programs.

The prospective candidate should possess:

- A university degree in Statistics, Social Science or any related quantitative field
- Training in statistical data management and analysis packages
- Strong analytical skills with ability to use statistical data analysis tools.
- Computer skills, particularly knowledge of MS Excel
- Report writing skills.
- Strong communication and interpersonal skills, with fluency (spoken and written) in English.
- Experience in conducting surveys and evaluations
- Basic knowledge of M&E

Interested candidates who meet the above requirements should email a cover letter and CV with ‘**Data Management Volunteer**’ on the subject line to the Senior Officer, People and Organisation Development, WWF-Kenya - hresource@wwfkenya.org not later than 28th August 2015.

Kindly note that only shortlisted persons will be contacted.

WWF is an equal opportunity employer and committed to having a diverse workforce.