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**WWF- Cambodia**

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## **JOB DESCRIPTION**

<b>Position title:</b>	Lawyer
<b>Supervisor:</b>	Project Manager-USAID, WWF-Cambodia
<b>Technically report to:</b>	PA Law Enforcement Manager, WWF-Cambodia
<b>Duration:</b>	Part-time basis (from January 2019-December 2020)
<b>Location:</b>	Sen Monorom, Mondulkiri province, Cambodia

### **I. Background**

The USAID Wildlife Sanctuary Support Program (WSSP) project seeks to conserve forests and biodiversity, and promote inclusive, sustainable management of two Protected Areas (PA) the Srepok Wildlife Sanctuary (SWS) and Phnom Prich Wildlife Sanctuary (PPWS) and their extended landscapes in Cambodia's Eastern Plains Landscape (EPL), Mondulkiri province, in conjunction with concurrent initiatives supported by other donors. The Project embodies a three-pronged approach: (1) improving the conservation of biodiversity in the PPWS and SWS and biological corridors by improving law enforcement and natural resource management capacities of government officials; (2) decreasing pressures on natural resources in the landscape by promoting sustainable livelihoods in the local communities; and (3) strengthening inclusive and effective landscape governance.

### **II. Major Function**

The Lawyer provides support to EPL Manager, PA Law Enforcement Manager, Law Enforcement Technical Advisors, PDoE Director and PPWS and SWS Managers on improving legal processes to address forest and wildlife crimes. He/she is the key person to provide filing documents and witnesses to the provincial court and field-based trainings to Law Enforcement Rangers, Law Enforcement Team Leaders, Section Managers, and Community Rangers. He/she is responsible for designing and delivering technical trainings on relevant laws and court case filing procedure.

### **III. Main Responsibilities**

- Provide technical support to judicial police on gathering the necessary evidence and correctly filing court cases, which will lead to successful prosecution of offenders ranging from fines to jail time;

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Director General: James P. Leape  
President Emeritus:  
HRH The Duke of Edinburgh  
Founder President:  
HRH Prince Bernhard of the Netherlands

Registered as:  
WWF-World Wide Fund For Nature  
WWF-Fondo Mondiale per la Natura  
WWF-Fondo Mundial para la Naturaleza  
WWF-Fonds Mondial pour la Nature  
WWF-Welt Natur Fonds  
Also known as World Wildlife Fund



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- Work closely with provincial prosecutor and PPWS and SWS Directors to move filed court cases for hearing;
- Monitor and follow up on how the filed court cases are handled by the prosecutor and report back to PDoE and WWF and ensure that all filed court cases are followed through the police and judicial system;
- Prepare appealing procedure and acts as civil complainant;
- Give testimony to the court when there is a requested letter from the prosecutor;
- Fight the court case, if required, by preparing the relevant documents to appeal the case at the higher level;
- Ensure that formal liaison mechanisms are established and maintained with authorities in the EPL area;
- Develop a management information systems/database for keeping record of all court cases detected from PPWS and SWS, following up and updating the status of the cases;
- Train MoE rangers, PDoE staff, and community rangers to improve their understanding on legal terminology, procedures for stopping and arresting suspects and filing court cases and relevant laws, such as the Protected Area Law 2008, relevant Articles of Criminal Law, forests and wildlife crime management;
- Provide update reports on the court cases to EPL Manager, PDoE Director, and PA Manager on a regular basis; and
- Attend meetings with EPL Project Teams when necessary.

#### **IV. Requirements**

##### **1. Education and Qualification**

- Hold a Bachelor's degree in law and/or a relevant lawyer experience on natural resources management and biodiversity conservation; and
- Is a professional lawyer with the Board of Cambodia Lawyers.

##### **2. Preferable Knowledge**

- Knowledge on conservation, court system and law enforcement issues in the Greater Mekong Region, especially in Cambodia;
- Understanding of policy and regulations in related fields.

##### **3. Experience**



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- Has at least 3 years of practical experience in advising and/or training in lawyer on biodiversity conservation and protection, or related fields;
- Extensive experience in dealing with forests and wildlife crimes and on procedure to file the court case; and
- Experience in working with government line agencies in an advisory and/or training role.

#### **4. General Skill**

- Influencing
- Presentation and communications skills
- Networking and interpersonal skills
- Fluency in written and spoken English and local language is an advantage
- Proficiency in MS Office

#### **5. Technical Skill**

- Report writing

#### **6. Ability**

- Working well with and contributing effectively to a multicultural team
- Able to work independently with minimum supervision and travel to remote areas
- Possesses initiative and stays on task

### **V. WWF's Mission and Values**

1. It is part of every staff member's job description to contribute to **WWF's mission**:

WWF's Mission is to stop the degradation of the planet's natural environment and to build a future in which humans live in harmony with nature, by:

- *conserving the world's biological diversity*
- *ensuring that the use of renewable natural resources is sustainable*
- *reducing pollution and wasteful consumption.*

2. It is also part of every staff member's job description to embody WWF's **values**, We are:

- **Engaging**

Open, available, accessible

- **Optimistic**

Inspiring, positive, ambitious, successful

- **Determined**

Passionate, urgent, results-oriented



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◦ **Knowledgeable**

Science and facts based, wise/smart, intelligent, expert

Prepared by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Project Manager, WWF-Cambodia

Reviewed by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
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Country Director, WWF-Cambodia

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Staff member