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JOB DESCRIPTION

Position title: Coral Reef High Impact Initiative (HII) Manager

Reports to: Practice Leader

Supervises: No direct reports

Date: 21/022018

I. Role summary:

To support the Practice Leader Oceans by managing the strategic development and day to day implementation of the Coral Reef High Impact Initiative (HII); including managing engagement with Partners, donors and internal stakeholders across a range of practices. To take responsibility for the process of driving policy, funding and on-ground delivery of Coral Reef HII and documenting the impacts and scaling of interventions.

II. Major Functions:

- Provides oversight of the design, delivery and impact monitoring of on-ground interventions and partnerships
- Provide advocacy, policy and communications leadership.
- Manage the effective operationalization of the Coral Reef HII in line with set organizational policies, procedures and delegated authority
- Develop appropriate partnerships and corporate relations
- Work in partnership with fundraising and the Oceans Practice proposals manager to ensure sufficient funding to meet ambition.
- Represent WWF on Coral Reef issues at global fora.

III. Major Duties and Responsibilities:

- Oversee an effective project cycle management process.
- Develop site specific projects with internal and external partners as appropriate
- Manage budgets and expenditure and fundraise.
- Ensure effective reporting
- Develop and implement a monitoring, evaluation and learning framework
- Lead and coordinate communications push (campaign type approach) to catalyse actions needed.
- Build partnerships with organizations both in the conservation - sustainable development world and the corporate world working closely with the WWF Global Partnerships team.

IV. Profile:

Required Qualifications:

- Advanced University degree in environment science, public affairs, or other related fields – or equivalent work experience;
- A thorough understanding of the environment/development interface;
- At least 10 years' experience in a *management* function, with demonstrated success of leading geographically dispersed and culturally diverse team, through high performance teamworking, where there is no direct line management relationship.
- Experience of working in an international environment, particularly in an NGO or community-based organizations.
- Perfect command of English language and other relevant language/s an asset.
- Adheres to WWF's values, which are: *Knowledgeable, Optimistic, Determined and Engaging*.

Required Skills and Competencies:

- Demonstrated project management experience with large regional or global projects, including managing large budgets.
- Ability to co-ordinate a project with many variables, set and meet deadlines and manage a timeline under pressure.
- Experience in setting strategic and communications direction, including coordinate communications push (campaign type approach)
- Ability to develop site specific projects with internal and external partners as appropriate
- Proven fundraising track record including secure a pipeline of investments
- Ability to implement an impact monitoring, evaluation and learning framework

V. Working Relationships:

Internal – *Works closely with the Practice Leader, Core Practice team members and Focal Points/interested Practice members. Maintains close liaison with other Practices on a regular basis and the Network.*

External – *External partners including leaders in governments, intergovernmental institutions, business and industry, NGOs and local communities, as required.*