



*for a living planet*<sup>®</sup>

## Manager, Global Technology Platform Operations

Last year, WWF launched a new strategy that harnesses the strengths of the WWF network in a shared vision, focussing on six major goals - water, wildlife, the ocean, climate and energy, forests, and food – and three key drivers of environmental problems – markets, finance and governance.

In support of this strategy WWF undertook a redesign of its international secretariat that will further unite WWF offices and its near 6,400 staff around the world. This will help WWF to build stronger partnerships across the world with government, business, civil society and individuals. Together, we will deliver on WWF's ambitious goals.

We are recruiting the role of **Manager, Global Technology Platform Operations** for our International Secretariat to help us achieve our new ambitious goals, and build a future where people live in harmony with nature.

### Location:

WWF Office in Singapore.

### The Role:

- Ensures the continuous operation of the overall technology platform infrastructure which delivers the ICT solutions globally;
- For Example, Google Apps, Oracle Managed Cloud and Cloud infrastructure providers (e.g. Carrenza, Amazon Web Services)
- Ensures the processes and policies are in place to enable the effective operation of the global technology platforms
- Monitors operation of the global platform and takes necessary action to improve and ensure smooth running
- Develops and manages operational relationships with third party suppliers
- Looks for ways to enhance and develop current global platform, and identifies how new and emerging technologies can take WWF forward

### Main responsibilities:

Manage the robust and secure operation of the technology platform in accordance to the business's priorities. This includes the following:

- Ensure all technical platform-related expenditure is linked directly to business objectives and assist in the annual budgeting process.
- Accountable for the change management process ensuring any changes to the production environment are adequately tested, security checked and project managed to completion.
- Lead and provide technical and managerial support for disaster recovery testing.
- Work closely with Business System Architects to ensure proposed designs can be integrated into the technical platform
- Work closely with vendors and suppliers to ensure a high quality and reliable service to the organization.

### Required Qualifications, Skills and Competencies

- University or Technical school degree in computer science or related discipline.
- Minimum five years' experience working in a complex IT environment, with responsibility for installation, maintenance and support of a cloud based infrastructure.
- Experience with Google Apps environment and Gmail and related Internet technology needed, and expertise in service monitoring tools such as Zabbix
- Good knowledge of backup and recovery processes and methodologies is essential.
- Good all round PC skills and good knowledge of MS-Office Professional and MS-Project is important.
- Familiarity with Microsoft Active Directory
- Able to manage a complex platform architecture
- A methodical, structured, organized approach to problem-solving and new systems implementation or upgrades is needed.
- Experience managing both cloud based and hosted environments
- The ability to demonstrate a strong personal commitment to achieving the goals of Global ICT, self-motivation and initiative are essential, combined with an analytical mind and logical, firm judgement.
- Excellent vendor relationship management and negotiation skills
- A good working knowledge of English;

- Adhere to WWF's values: Knowledgeable, Optimistic, Determined and Engaging.

### How to apply?

Upload your covering letter and CV on [LinkedIn](#) as one file. We will not accept applications without CV and Covering Letter. Interested applicants can also submit CV to [hr@wwf.sg](mailto:hr@wwf.sg).

*Work permit restrictions may apply.*

**Deadline for applications: 06 December 2016**

*WWF is an equal opportunity employer and committed to having a diverse workforce.*