



for a living planet®

JOB DESCRIPTION

Position: Manager, Public Sector Partnerships

Reports to: Head, Public Sector Partnerships

Supervises: Not Applicable

Location: Singapore

Date: April 2018

I. Mission of the Department : To unite the WWF Network and partners and create the right environment to deliver the WWF Global Conservation Programme, primarily through support and integration of the Global Practices. To drive strategic coherence across the nine Practice areas and enabling them all to work towards the bigger picture. To support each Practice in the design, implementation and measurement of their programmes, and in developing strategic partnerships with the public and private sector.

II. Major Functions: Supports and advises WWF Network Offices globally on the development and management of public sector partnerships, with a specific focus on the Asia Pacific region. Develops support tools and consistent best-practice protocols on developing and maximising impact of public sector partnerships. Builds capacity in network offices to develop and manage public sector partnerships

III. Major Duties and Responsibilities:

- Supports, advises and builds capacity in Network Offices on the development and management of public sector partnerships, with a specific focus on partnerships based and/or active in Asia Pacific;
- Collects, collates and communicates latest information on public sector partnerships to the Practices and Network Offices that helps identify strategic opportunities with multilateral, bilateral, and national public sector institutions;
- Develops support (online) tools and consistent best-practice protocols on developing and maximising impact of public sector partnerships;
- Works with Practices towards prioritization of public sector partnership opportunities in the Network; support the development of specific large-scale initiatives in relation to the public sector;
- Acts as interface between conservation, resource mobilization and fundraising functions and public sector partnership focal points, with a view to influence public and international development finance towards Global Goals and Sustainable Development Goals and help determine priority funding opportunities;
- Upon request from the Network, and in consultation with the Director Global Partnerships, represent WWF in meetings with our partners and in PSP related fora;
- Provides knowledge management function on external trends and relevant public sector partnerships through effective mobilisation of the PSP network in particular;
- Manage specific relationships and Public Sector Partnership functions as requested by the Practices and the Network.

IV. Profile:

Required Qualifications:

- University degree in a sustainable development related field (natural resource management, development, economics);
- Experience in donor relations, communications, project planning, project cycle and portfolio management, donor reporting;
- At least 10 years' experience, including management experience in relevant environment and development fields, including coordinating multi stakeholder processes, and/or public sector finance;

Required Skills and Competencies:

- Good strategic visioning, ability to develop innovative and strategic partnerships;
- Excellent cross-cultural communication, negotiation and diplomatic skills, ability to relate convincingly and credibly with senior level executives;
- Strong interest in promoting sustainable practices;
- Strong organisational skills, ability to coordinate effectively technical and operational implementation of complex programmes across the virtual WWF Network;
- Strong computer skills;
- Excellent command of English, fluency in other languages an asset.
- Demonstrates WWF behaviours in ways of working: strive for impact, listen deeply, collaborate openly and innovate fearlessly
- Adheres to WWF's values, which are: Knowledgeable, Optimistic, Determined and Engaging.

V. Working Relationships:

Internal – Liaises closely with counterpart PSP focal points and coordinators. Interacts extensively and closely with Practices, Network Offices, and other departments at WWF International.

External - PSP partners (multilateral agencies, bilateral agencies, and governments); other NGOs; conservation and development partners.

How to apply?

Upload your covering letter and CV on [LinkedIn](#) as one file. We will not accept applications without CV and Covering Letter.

Work permit restrictions may apply.

Deadline for applications: 22 April 2018

WWF is an equal opportunity employer and committed to having a diverse workforce.