



*for a living planet®*

## **TERMS OF REFERENCE (TOR)**

**Position title:**           **Consultant – Review and Update the Macuata Natural Resource Management Strategy**

**Reports to:**               WWF-Pacific Programme Manager – Great Sea Reef

**Date:**                     (44 contract days) from July – September, 2019

**Output:**                 **Review of Macuata NRMS 2014 – 2018 and Development of updated Macuata NRMS (2019 – 2023)**

### **Background:**

The Pacific Ecosystem-based Adaptation to Climate Change (PEBACC) project is funded by the German Ministry of Environment, Nature Conservation and Nuclear Safety (BMUB) under its International Climate Initiative (IKI). The 5-year project commenced in July 2014 and, following a 1-year delay in start-up, is anticipated to end in mid-2020.

The over-arching outcome of the PEBACC project is that ecosystem-based adaptation (EbA) is fully integrated into development, climate change adaptation and natural resource management policy and planning processes in three Pacific island countries, providing replicable models for other countries in the region, and is successfully demonstrated through implementation at national, provincial and local levels.

One of the two project sites in Fiji is Macuata Province on the island of Vanua Levu. PEBACC sites have been selected to encompass a range of landscape and administrative scales, including national, provincial, island level and urban. Macuata Province was selected to represent provincial level EbA planning. Additional factors feeding into its selection as a project site were: a diverse range of high-quality intact and modified coastal and terrestrial ecosystems; clear linkages between terrestrial land uses and coastal ecosystems; the presence of an ecosystem of global significance – the Great Sea Reef; strong linkages between economic activity and utilization of ecosystems (sugarcane farming, aggregate mining, forestry and fishing), the presence of initiatives to advance environmental stewardship, and the potential for climate change to impact on critical ecosystems linked to economic and social well-being.

## Objectives

PEBACC undertook an [Ecosystem and Socio-economic Resilience Analysis and Mapping \(ESRAM\) for Macuata Province](#) to inform EbA planning in the province. Based on the outcomes of this exercise an [EbA Options Assessment report](#) was developed and an Implementation Plan was produced to guide the allocation of project resources towards the implementation of demonstration activities.

The EbA Implementation Plan recommended that project resources be directed towards i) a review and update of the province's Natural Resource Management Strategy the term of which expired 2018 and ii) support to the Fiji government's aspiration to have the Great Sea Reef declared a Ramsar site. Details pertaining to these two proposed interventions can be found in the report: [Ecosystem-Based Adaptation Implementation Plan for Macuata Province, Fiji: PEBACC: Pacific Ecosystem-Based Adaptation to Climate Change Project](#) (2017) prepared by WPN.

PEBACC is partnering with WWF-Pacific to carry out the above two activities in Macuata province. **This ToR pertains to Activity 1 – Review and Update of the Macuata Provincial Natural Resource Management Strategy** for which a consultant is being sought to lead the planning review and update process.

## Major Duties and Responsibilities:

### Review of Macuata NRMS 2014 - 2018

The review will be undertaken over the course of two five-day fieldtrips to Labasa. 16 days have been budgeted as follows:

- Preparation of Inception report – 1 day
- Consultant Interviews with key stakeholders – 8 days
- Consolidation of findings, write-up & recommendations days – 5 days

### Development of updated Macuata NRMS (2019 – 2023)

The process to update and develop the new NRMS will include 2 x two-day and 1 x one-day multi-stakeholder workshops in Labasa (or other location as deemed appropriate). 33 days have been budgeted as follows:

- Preparation of updated inception report for Phase 2 – 1 day
- Workshops – 15 days (including prep and post-workshop reporting, one-on-one interviews as required)
- Development of updated NRMS – 12 days
- Liaison with editor/publisher – 2 days

## Scope of Consultancy

Under this agreement, the Consultant will:

- a. Work with the Macuata Provincial Office Conservation Officer to carry out a review of the current [Macuata Province Natural Resource Management Plan 2014 – 2018](#) which was compiled by the Macuata Provincial Office and WWF-Pacific in 2014. The review will entail one-on-one interviews with key stakeholders to establish:
  - The degree to which the various activities in the NRMS have been implemented

- The degree to which ecosystem-based adaptation has been addressed
- Constraints to implementation, incl. institutional constraints, financial constraints, human resource constraints, etc.
- How effectively the NRMS coordination function was implemented by the Provincial Office and implementing partners.

Based on the review of performance of the current NRMS, the report should conclude with recommendations on how the updated NRMS could be strengthened. This should include strengthening of the planning process; coordination of implementation, financing and fostering a greater sense of ownership by implementing agencies.

- Facilitate and lead the planning process to update the NRMS based on the recommendations from the review. It is envisaged that the NRMS update planning process will involve two two-day multi-stakeholder workshops and one one-day multi-stakeholder workshop, as well as one-on-one consultations with key stakeholders as required. The consultant will be responsible to arrange and facilitate the consultation workshops, with logistical assistance from WWF.
- Meet with the WWF Conservation Team and PEBACC Project Team to discuss the draft review report as well as the updated NRMS for comments and finalization.
- Attend the launch of the updated NRMS in Labasa which should be completed before December 2019.

### **Key Deliverables**

- Inception report for Phase 1 (NRMS Review) within one week of signing the contract. The inception report should provide an outline of the consultation processes to be followed with an identification of key stakeholders and anticipated timeframes.
- Draft and final NRMS 2014-2018 Review Report
- Updated inception report for Phase 2 of the assignment; i.e. Update of the NRMS.
- Workshop reports documenting the outcomes of the multi-agency consultation workshops and one-on-one consultations.
- Draft and final Updated NRMS for Macuata Province

### **Required Skills and Competencies**

- At least Bachelor's degree in Political science, Social science, Public Administration, natural resources management, environmental or conservation management or in its absence, at least 5 years of practical experience in related areas (or working with socio-economic development and governance)
- Proven experience in analysis and assessment of development programmes and projects, partnership development strategy development, etc.
- Good presentation & interpersonal skills
- Analytical & Report writing skills

- Fluency in written and spoken English

**Working Relationships:**

**Internal:** Programme Manager Great Sea Reef  
Conservation Director

Prepared by Supervisor and Project Manager – Alfred Ralifo and Francis Areki

Accepted by Conservation Director: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by Consultant \_\_\_\_\_ Date: \_\_\_\_\_