

## TERMS OF REFERENCE

### Intern to support plastic program in Central Viet Nam

#### 1. Background:

WWF was one of the first International non-government organizations working in Vietnam. In 1985, WWF began working on a national conservation strategy and since then has worked closely with the Vietnamese Government on a diverse range of environment issues and implemented field activities across the country. Find out more at <http://vietnam.panda.org/>

WWF recognizes that its employees are its most important asset. A competent workforce, thoroughly trained, properly motivated, and bound together by mutual trust and common objectives is crucial to the success of WWF

Plastic pollution is becoming one of the world's most urgent environmental challenges this decade. Plastic waste has been found everywhere, from the environments we live in to our food and drink.

At the same time, Vietnam with its intensive economic development is witnessing dangerous environmental issues, one of which is plastic waste pollution. Vietnam is now ranked as the 4<sup>th</sup> country with the largest volume of plastic waste being discharged into the oceans each year.

As a leading conservation organization, WWF-Vietnam recognizes the severity of the plastic issue in the country. To address the root-cause of the problem, we want to work with local level of provinces or cities, districts, involving public and private sector to build pioneer models in plastic reduction. This strategy is the key to WWF's Plastic Smart Cities (PSC) program.

With support from WWF-Norway, Viet Nam, Thailand, Indonesia, Philippines were selected to be included in the fund raising program of the Norway TV Action Fund in October 2020, with the aim of mitigation plastic waste in these countries. Hue City was nominated for Viet Nam. Since the Plastic team all based in Ha Noi, HCMC or other provinces, we need an intern in Hue office to support the logistics for preparation of the Norway TV Action Fund .

#### 2. Objectives:

The key objective of this intern service is to provide logistic supports to WWF-Vietnam, Hue office during the preparation of the Norway TV Action Fund project.

#### 3. Scope of work:

Support WWF-Vietnam, Hue Office in gathering information, contacting with related people/organisations, arranging logistic supports for visiting groups to Hue to develop the fund raising film.

#### 4. Timeline

2<sup>nd</sup> January 2020 - 31<sup>st</sup> December 2020.

#### 5. Deliverables

- Effective outputs for the logistic supports
- Brief reports of the works completed

#### 6. Qualifications

- Bachelor degree is preferred
- Experience in social voluntary activities;
- Can communicate in English to foreigners;
- Passion to support the nature, environment and communities