

Hariyo Ban Program



USAID
FROM THE AMERICAN PEOPLE



Terms of Reference For

Impact Assessment of Livelihood Improvement Activities in Hariyo Ban Program

1. Introduction

The Hariyo Ban II Program, funded by USAID and implemented by a consortium of WWF, CARE, NTNC and FECOFUN with WWF as the lead, aims to reduce adverse impacts of climate change and threats to biodiversity in Nepal. The goal of Hariyo Ban Program II is “Increased ecological and community resilience in the Chitwan-Annapurna Landscape and the Terai Arc Landscape” – to be achieved by 1) Improving the conservation and management of the Chitwan-Annapurna Landscape (CHAL) and Terai Arc Landscape (TAL); and 2) Reducing climate change vulnerability in CHAL and TAL. Work at field level in the two landscapes is complemented by enabling policy support at the national level.

Chitwan-Annapurna Landscape (CHAL) in the central Nepal covers 32,090 km² and is home to about 4.5 million people. CHAL includes all or part of 19 districts and is drained by six major perennial rivers and their tributaries in the broader of Gandaki River basin. CHAL climate ranges from subtropical in the lowlands of Chitwan and Nawalparasi districts to alpine conditions in the high mountains and Trans-Himalayan cold dry climate in parts of Mustang district. The varied topography, elevation and climatic conditions have contributed to highly diverse ecosystems and species, making the landscape a priority area in Nepal with respect to biodiversity and water resources.

Biodiversity conservation including livelihoods is a major component in Hariyo ban Program. The conservation and sustainable use of biological resources is almost impossible without reducing forest and natural resources dependency. The protection of biodiversity is essential in the fight to reduce poverty of the forest dependent people. The impact of environmental degradation is most severe for people living in poverty, because they have few livelihood options on which to fall back. Hariyo Ban program has been envisioning promoting different type's enterprises (small, medium and large scale) to reduce the forest dependency as well as improving the economic prosperity.

2. Rationale

Since Phase I, Hariyo Ban Program has been implementing various livelihood interventions to reduce forest dependency of the local community and to adapt changing climate. Market based enterprises are guided by business plans. In Hariyo ban I, NRs 2,93,43,079 have been established as income generation fund/LIP in 189 NRM groups by all consortium partners in CHAL. 3376 HHs are benefitted from the revolving fund in first and second phase of Hariyo Ban Program through support of 72 NRM groups by WWF Nepal-CHAL. Around 446 people are benefitted from the skill based training program and 30 enterprise sites have been supported for the promotion of small, medium and large enterprises. Effectiveness of these interventions to uplift income standard, to contribute conserving biodiversity and adapt climate change are needed to be assessed in Hariyo Ban Program. To find the impact of these interventions over reducing forest dependencies and to identify the basis for future livelihood related activities, an assessment is required in CHAL.

3. Objective:

The major objective of the assignment is to assess impact of livelihood interventions in Hariyo Ban Program. The specific objectives are,

- To compute income increment of livelihood supported households from IGA, Skill based training and the enterprise promotion initiatives.
- To identify the number of women entrepreneurs engaged in conservation friendly enterprises.
- To find out the status of skill-based trainees employed and impact on conservation.
- To analyze and document the status of enterprises at different scale (small, medium and large) and changes brought in livelihood improvement of the community
- Identify the effectiveness of livelihood improvement activities in reducing forest dependents and biodiversity conservation
- Recommend for future strategies for strengthening successful livelihood improvement activities.
- Identify constraints and opportunities in strengthening enterprises in forest user's groups at community.

4. Methodology and Scope of Work:

The methodology and scope of the work has been outlined below but is not limited to the followings:

- **Orientation:** Hariyo Ban Program will orient the consultant before field study about impact assessment of livelihood interventions.
- **Literature Review:**
 - Documents and report related to livelihood promotion activity and progress, status of revolving fund, business plans and data of livelihood improvement interventions by Hariyo Ban Program
 - Policies, directives and guidelines related to livelihood improvement interventions in NRM groups

- Climate change adaptation & mitigation plans/ strategies and vulnerability of the respective communities over changing climate.
- **Data collection in project site:**
Data collection sites should be representative of CHAL. Following methods can be used for data collection.
 - Organize information sharing meeting with NRM group’s members, local government, members of enterprises, community and stakeholders to inform about survey objectives, sampling size, methodologies used, timeline for data collection and potential timeframe to share the results of the survey.
 - Conduct interviews, discussion and questionnaire survey with members of livelihood benefitted HHs, NRM group’s members, local government, local authorities, community, stakeholders and various age/ethnic groups to gather data about status and effectiveness of livelihood interventions.
 - Observe and analyze record files, reports, book keepings, income track records
- **Data analysis:**
 - Data cleaning and coding
 - Results compiled into graphs, figures, tables and data interpretation follows.
- **Sharing Workshop:** Organize/facilitate one day workshop for sharing draft findings
- **Refining and producing final draft:** Include feedbacks from sharing workshop, Hariyo Ban Program team and other experts and prepare final draft for inputs
- **Submission:** Final report submission to Hariyo Ban Program

5. Key deliverables:

- A report containing an analysis and overall assessment of livelihood improvement interventions (IGA revolving fund, Skill based training and Enterprises).
- Identification of best practices of good livelihood improvement initiatives and constraints & opportunities in strengthening livelihood improving practices
- A set of recommendations that can be incorporated in future program implementation to ensure effective livelihood improvement interventions in TAL and CHAL

6. Timeframe:

3 months

1	Inception report, including a detailed plan of action with a frame work of proposed activities, methodology to be applied and schedule.	4 th week of December 2018
2	Field work/data collection/Analysis/Interpretation/Draft report generation	1 st January-3 rd February 2019

3	Draft study report submission	4 th week of February, 2019
4	Sharing reports outputs, lessons learned and recommendation for future with WWF Nepal	2 nd week of March, 2019
5	Final study report, other relevant documents (if any), photographs (high resolution)	4 th week of March, 2019
6	Financial report with supporting invoices	4 th week of March, 2019

7. Qualification and competency of consultant or consulting agency:

- At least master's degree in agriculture economic (prefer PhD) or Natural Resource Management or related discipline.
- Knowledge on livelihood promotion, natural resource management, payments for ecosystem services, climate change adaptation, gender equality and social inclusion, NRM governance, and livelihoods in Nepalese context
- Past livelihood related/similar work experience in natural resource management.
- Experience in working with local context of CHAL will be an additional advantage.

8. Budget limit:

The consultant should submit a technical and financial proposal that includes a detailed breakdown of the survey methodology, sampling size and budget. The proposed cost must include consultant remuneration, local travel cost, communication cost, meeting cost, field study cost and all other cost if any. The maximum budget limit for this consultancy is NPR. 5, 25, 000 (Inclusive of 13% VAT). The payment is subject to tax deduction as per prevailing government rules.

9. Proposal submission details:

Interested vat registered individuals are requested to submit separate technical and financial proposals along with an application letter and CV electronically to wwf.chal@wwfnepal.org or post in two sealed envelopes or hand delivered to following address:

WWF Nepal

Hariyo Ban Program

Chitwan Annapurna Landscape

Nagdhunga-8, Indrapuri Tole, Siddhartha Marga, Pokhara

no later than 5:00 pm NST, by 16th December 2018.

Other submission documents required:

1	Organization Registration and latest renewal (if applicable)
2	Registration with Social Welfare Council (for I/NGO)
3	VAT registration certificate
4	Latest FY audit report/Tax Exemption Certificate
5	Latest Tax clearance certificate (for company)
6	CV of Expert/s

Please use the budget template in Annex 1 and revise the description as per the applicability with no changes in major budget heading 1&2.

Annex 1: Estimated budget format

S. No.	Description	Unit	# of Unit	Rate	Total Budget (NPR)
1	Resource Person Fee (A)				XXXX
1.1	Team Leader	Days			
1.2		Days			
1.3		Days			
	2Other Expenses (B)				XXXX
2.1	Food & Accommodation				XXXX
2.1.1	Food	Person*Days			
2.1.2	Accommodation	Person*Days			
2.2	Meeting/Workshop/Training				XXXX
2.2.1	Tea and snacks for community people	Person*Event			
2.3	Travel and Transportation				XXXX
2.3.1	Local Transportation	Days			
2.3.2					
2.7	Report and Communication				XXXX
2.7.1	Stationeries & Printing	Lumpsum			
2.7.2	Communication	Lumpsum			
				Sub-total(C=A+B)	XXXX
	VAT (D=13%of C)				XXXX
	Total Proposed Cost (E=C+D)				XXXX