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Term of Reference

External Consultancy Assignment
Technical support to Provincial Spatial Planning in Mondulkiri Province

Supervised by: Spatial Planning Technical Advisor
Work location: Phnom Penh and Sen Monorom, Cambodia
Duration: 6 month contract (renewable until completion of the plan)

1. Background of consultancy assignment/ project

Spatial planning is an essential tool for managing the use of the terrestrial environment and to regulate development and land use in the public interest. As announced by Cambodian Prime Minister in August 2017 at the National Forum on Protection and Conservation of Natural Resources held in August 2017, it is a critical component of the Royal Government of Cambodia's strategy for balancing economic development with the conservation and long-term sustainable management of protected areas, while providing sustainable livelihoods for the local communities.

The Ministry of Land Management, Urban Planning and Construction (MLMUPC) developed a set of guidelines for provinces to develop their Spatial Plan. The guidelines describe six steps to follow for an efficient Provincial Spatial Planning Process (PSPP) - (1) preparation and launch of the PSPP; (2) situation analysis; (3) envisioning the future; (4) spatial development strategies; (5) implementation, monitoring, evaluation, and plan updating; and (6) finalization of the PSPP.

In January 2017, the Mondulkiri Provincial Government launched the Provincial Spatial planning process. In April 2018, step one has been completed and step two is expected to be finalized by the Q3 2018. The process has been financially and technically supported by WWF. As such, WWF is currently working in close collaboration with the Mondulkiri Provincial Governor's Office (PGO) to coordinate the development of the Provincial Spatial Plan. WWF signed a cooperation agreement on spatial planning with the PGO in August 2016, which defines the roles, contributions, and responsibilities of the parties involved in the process. Following the adoption of this agreement, the PGO officially established the Provincial Committee for Land Management and Urban Planning (PCLMUP). The committee, composed of the directors of the provincial line departments and chaired by the Provincial Governor, provides political leadership for the process. The PCLMUP officially established the Spatial Planning Secretariat composed of 28 deputy directors of provincial line departments.

In order to be successful several elements are critical:

- Participatory process: a multi-stakeholder approach should be adopted and all

stakeholders, including local communities, civil society, local authorities, and the private sector should be invited to participate and to comment on the progress of the PSPP. All stakeholders, including men and women from various ethnic groups, and marginalized people, must be empowered to engage in a meaningful way, ensuring that the plan has broad social acceptance.

- Ecosystem Services based plan: Due to the specificities of the Mondulakiri province (80% covered by protected areas), the consideration of ecosystem services when taking development decisions is essential to ensure a sustainable development in line with the Royal Government of Cambodia's commitment. WWF and RUPP have been working on the mapping and valuation of Ecosystem Services in the Mondulakiri Province, using the Integrated Valuation of Ecosystem Services and Trade-offs tool (InVEST), a planning tool, which facilitates coupling of stakeholder knowledge with science-based methods that quantify risks to ecosystems. The use of this tool should help ensure that the final plan protects areas that provide substantial ecosystem services, continues to maintain the landscape connectivity by protecting the biodiversity corridors connecting the PAs, promotes sustainable agro-industry practices, ensures carefully assessed extractive activities, and promotes sustainable infrastructure development, including the development of nature-based tourism, which is included along with plans to reintroduce tigers to the landscape as a sustainable financing mechanism. As such Ecosystem Services and the result of the InVEST work would need to be mainstreamed in the Spatial planning process to ensure that areas that provide critical ecosystem services must be protected.
- Adequate technical capacity: Mondulakiri's officials must have adequate technical capacity to develop the plan and legal authority and capacity to enforce its land-use provisions. Government stakeholders' capacity should therefore be enhanced by on-the-job training and by training in the understanding of ecosystem services during the development process.

2. Objective of the consultancy services

The objective of the consultancy services is to provide technical support and capacity building to the provincial Government by implementing the technical work of the PSPP and to fully coordinate the process. The entity will be responsible for providing advisory support and the technical capacity building to ensure the work process is accordance with the MLMUPC spatial planning guidelines.

This technical work will be done under the leadership and guidance of the provincial government. Regular consultation with the provincial authorities will be done at each steps of the process to gather inputs and data and to validate the evolution of the plan and to ensure a strong political ownership and subsequent implementation of the plan.

It will be responsible for:

- Implementing the technical work of the planning process under the leadership and guidance of the provincial government
- ensuring a timely and efficient process and adoption of the plan under the proposed timeframe
- ensuring a participatory process as foreseen in the guidelines
- mainstreaming ecosystem services considerations into the planning process

- building the technical capacities of the provincial government

3. Scope of work/ Major responsibility

3.1 Provincial Level

- Create a provincial support team and ensure improved capacity of the provincial government on the PSPP and ensure full ownership and participation of the PSP Secretariat and Provincial Council;
- Implement the Provincial Spatial Planning Process and ensure that it is aligned with national guidelines, national law and policies to ensure easy and fast adoption by the national committee on Spatial and Urban Planning;
- Review the existing Spatial Planning Database to identify the missing part and data collection;
- Review the existing of the Mondulhiri Provincial Spatial Planning Situation Analysis Technical Report and lead the technical work until the completion of the final technical report (step 6) and approval by Provincial Committee on Spatial and Urban Planning;
- Ensure that the Provincial Spatial Plan is an Ecosystem Services based plan and contributes to the MLMUPC objective to mainstream ecosystem services into planning process;
- Ensure effective participation of all relevant stakeholders through a consultative process with all relevant sub-national government and non-governmental actors and private sectors through provincial coordination processes,
- Provide monthly, quarterly, semi-yearly, and annually report to Mondulhiri Government and WWF-Cambodia

3.2 National Level

- Ensure effective participation of all relevant stakeholders through consultative process with all relevant government and non-governmental actors, including the involvement of national governmental actors through inter-ministerial coordination processes
- Develop a technical summary and draft of sub-decree for the adoption by the national committee (following the example of the Battambang and Sihanouk Provincial Spatial Planning);

4. Required profile:

Team/Company profile:

- an independent company or consultants' consortium (external entity)

Knowledge/Expertise:

- Good knowledge of Land Management framework and policy
- Experience in Stakeholder outreach and engagement, negotiations skills and conflict resolution
- Experience in training delivery
- ArcGIS/QGIS, ENVI/ERDAS Image Imagine
- Good understanding of the Mondulhiri Province
- MS Word, MS Access, MS Excel, MS Power Point.
- Fluency in written and spoken English and Khmer language

Experiences:

- Practical experiences in economics and pole development, and practical on Provincial Spatial Planning/ Municipality Master Plan and Land Use Planning/ District Master Plan in Cambodia
- Proven experience in ecosystem services mapping and valuing (experience with InVEST a plus)
- Experiences on GIS for database management, Spatial data analyst and map production.
- Experience in data collection, analysis and synthesis and preparation of strategic information for decision makers
- Experience in writing reports and reviews, delivering presentation and defending recommendations
- Experience of working in multi-cultural environment, Government Ministry and NGOs

Skills and Abilities:

- Coaching and capacity building/development
- Report writing in Khmer and English
- Analysis and research
- Working well with and contributing effectively to a multicultural team
- Working independently
- Working on own initiative with minimum supervision and staying on task

5. To apply:

Please provide your application to povmardy.ouch@wwf.panda.org by 17 August 2018.

Your application should include:

- A detailed project proposal with the proposed approach to implement the work
- The presentation of the team with key expertise and CVs
- A detailed budget for one year (2 times, 6 months)
- A detailed timeframe for one year (2 times, 6 months)