Request for Speaker WWF – Singapore

Upon completion, please e-mail this form and attachments to kstengert@wwf.sg.

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| --- | --- |
| Event Name:  |  |
| Organization Hosting Event: (Address, Contact Details, Website) |  |
| Event Sponsors:  |  |
| Event Date:  |  |
| Event Start- / Endtime:  |  |
| Event Venue: (Adresse, Building, Room, Contact Details, Website) |  |
| History of Event: (Number of times held, past speakers, etc.) |  |
| Purpose of Event: |  |
| Event Open to Press: (If yes, please provide details.) |  |
| Speaker Requested: |  |
| Topic Requested:  |  |
| Speaker Start Time:  |  |
| Total Time Allotted: (in minutes) |  |
| Audience Description:  |  |
| Technology:  |  |
| Presentation type:(Demonstration, Keynote, Panel, etc.) |  |
| Q&A included? (Open / Moderated) |  |
| Speech to be Taped / Event to be Broadcasted:  |  |
| Other Scheduled Speakers:  |  |
| Confirmation Requested by: (mm/dd/yy) |  |
| Your contact information: (First Name, Last Name, Organisation, Phone Number, E-Mail, Address) |  |

Mandatory attachments:

* Event rundown.
* Event description.
* Images / Video of last event. If not available, please send an image of venue and stage.